

REQUEST FOR DESIGN/BUILD PROPOSALS

FAIRFIELD TOWNSHIP

EXISTING POLICE STATION REMODEL AND EXPANSION

February 10, 2020

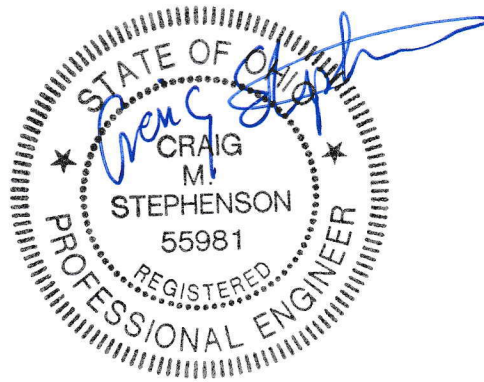


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Article I. GENERAL INSTRUCTIONS TO BIDDERS

Section 1.01 Site Location

The site is the existing Police Station located at 6485 Vonnie Vail Court, Fairfield Township, Ohio 45011, otherwise identified as the Fairfield Township Police Station Expansion and Remodel. The project will include a 3500 SF expansion and remodeling of the existing 3500 SF building (refer to Exhibit A – Conceptual Schematic Plan). The existing building includes a basement floor and first floor. The project will consist of complete, turnkey design, development and construction, along with prerequisite permitting activities. Site services will include all necessary environmental inspections, testing services and notifications, permits.

Section 1.02 General Instructions

A Site Plan and general outline specifications for the Fairfield Township Police Station Expansion and Remodel facility that will house the Fairfield Township Police Department and Offices. Please note that the existing Police Station has a basement floor and first floor and plans for the existing Police Station can be viewed at the Fairfield Township Administration building. **All information contained in the RFQ shall be considered for the purposes of responding to this RFP.** The project will be required to be completed using Prevailing Wage(s).

Section 1.03 Submission Deadline

Candidates for this Request for Design Build Proposals shall provide a complete and accurate proposal on or before 4:00 pm on March 27th, 2020.

Section 1.04 Evaluation of Proposals

The Following criteria will be used to evaluate each Request for Design Build Proposal:

- Methodology
- Inspection & Testing Procedures
- Abatement Procedures, as applicable
- Cost
- Design Build Team
- Quality of Workmanship
- Operational Efficiency
- Site Utility
- Construction Schedule
- Use of Fairfield Township Businesses

Section 1.05 Project Award

The Fairfield Township Board of Trustees shall make the final determination of the acceptance or rejection of any or all Proposals. The Fairfield Township Board of Trustees reserves the right to select or reject any or all Proposals based upon any reason.

Article II. PROPOSAL REQUIREMENTS

Section 2.01 Cover Letter

Each Proposal shall include a cover letter directed to the Board of Trustees. The letter should be dated and signed by the Design/Build Contractor.

Section 2.02 General Layout Design

The General Layout Design of the building shall be consistent with the intended scope of the project. Any modifications shall be noted and included with each proposal as an Addendum to the Proposal.

Section 2.03 Program Analysis

The proposal shall include specific information concerning offices, restrooms, site work, lobby, interview room, conference room, etc. using the included Site Diagram Information shown in Exhibit A – Conceptual Schematic Plan, which should be used as baseline information that is amendable. The Board of Trustees will consider and modifications that enhance the design or functionality of the Proposal. Any modifications or deviations shall be noted and included with each proposal.

Section 2.04 Plans

Each Proposal shall include the following information developed on CAD:

- A Site Plan, drawn to 1" = 30' scale, showing the property lines, easements, building footprint, curb cuts, adjacent zoning, vehicular circulation, parking, driveways, utilities, storm water management, topography, lighting and landscaping, site disturbance limits, demolition limits, grading limits, erosion control, or other similar applicable site details.
- A color rendering of the proposed building elevation in its site content.

- Fully developed floor plan drawn to 1/8"=1' scale, showing building shell and fenestration, interior partitions, doors, swings, plumbing, fixtures, millwork, floor materials etc. Label all spaces and give nominal room dimensions.
- Other plan notes, details, or specifications required to provide reasonable clarity with regard to the plan of abatement, remediation, demolition, or restoration on the site.

Article III. SCHEDULE

Section 3.01 Construction Information

Each Proposal shall contain a detailed Schedule of Construction outlining major design and construction activities. This schedule will include significant landmark dates.

Article IV. PROJECT TEAM INFORMATION

Section 4.01 Contractor

The following information shall be provided for the Contractor:

1. History of the Company
2. Statement of Qualifications
3. Similar Project Experience
4. Client References
5. Project Organization, Chart including resumes of key project personnel
6. Bank references & Financial Statements
7. Insurance

Section 4.02 Architect

The following information shall be provided for the Architect:

1. Background of Firm or Company
2. Similar Project Experience
3. Client References
4. Current workload

Section 4.03 Consulting Engineers

The following information shall be provided for the Consulting Engineers:

1. Resumes of Proposed Project Engineers: Civil, Structural, Geotechnical, etc.
2. Similar Project Experience
3. Client References
4. Current workload

Section 4.04 Significant Sub-Contractors

The following information shall be provided for any Significant Sub-Contractors:

1. Resumes of Proposed Sub-Contractors, HVAC, Plumbing, Electrical, etc.
2. Similar Project Experience
3. Client References
4. Current workload

Article V. COSTS

Section 5.01 Lump Sum Price

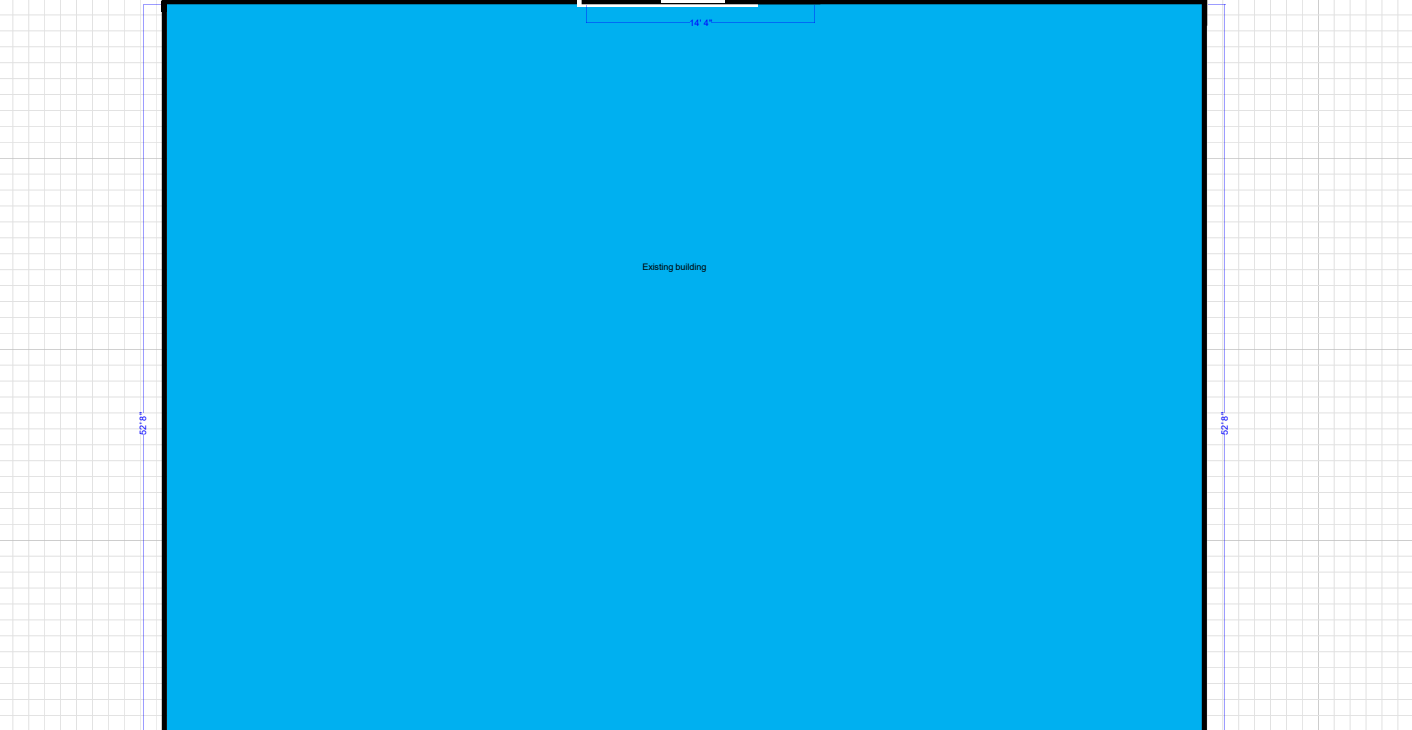
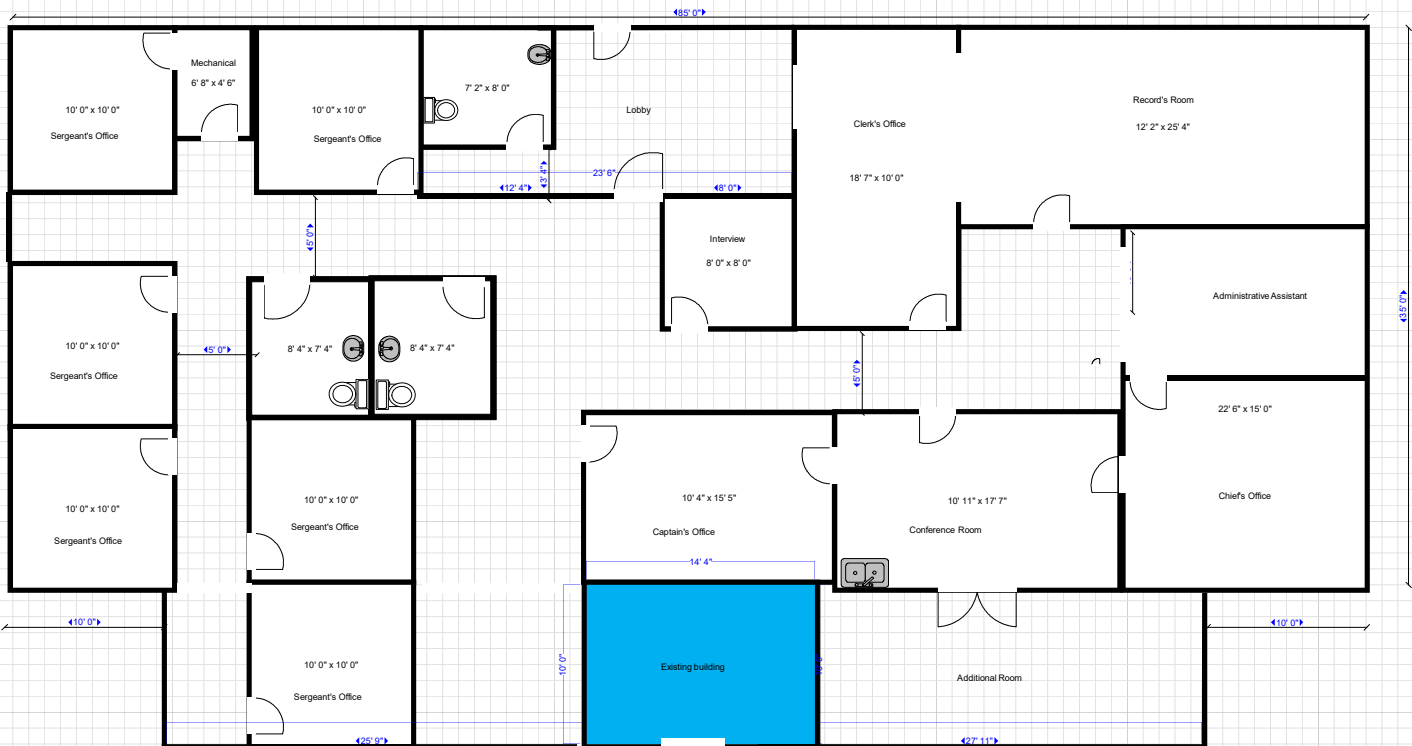
Each Proposal shall contain a lump sum cost of Construction with a cost breakdown for the base bid (based on the information presented herein) and separate costs for each (if any) options presented by the Design-Build team. Cash allowances shall be clearly specified in the proposal. **(Prevailing Wage is required).**

<u>TRADE</u>	<u>TRADE COST</u>	<u>COST Per SF</u>
1. General Conditions	\$ _____	\$ _____
2. Site Work	\$ _____	\$ _____
3. Erosion Control	\$ _____	\$ _____
4. Site Stabilization/Restoration	\$ _____	\$ _____
5. Inspection & Testing	\$ _____	\$ _____
6. Remediation Costs	\$ _____	\$ _____
7. Permitting	\$ _____	\$ _____
8. Equipment	\$ _____	\$ _____
9. Special Construction	\$ _____	\$ _____
10. Miscellaneous – Not Listed	\$ _____	\$ _____
SUBTOTAL OF ALL TRADES	\$ _____	\$ _____
11. Contingency	\$ _____	\$ _____
12. Contractor's Fee	\$ _____	\$ _____
GRAND TOTAL	\$ _____	\$ _____

This page may be copied and re-used for the purposes of alternative/design option consideration(s).

EXHIBIT A

Police Station Conceptual Schematic Plan





65'0"

Site:	9910 Administration Sq.	Drawing:	801506	Project:	0000416	Drawn:	Name	Notes:	Acme Builders Corp 1234 Oak Road Yorktown, NY 10598
Title:	at 1 Floor Office Remodel	Scale:	1/4"=1'-0"	Date:	01/30/2017	Rev:	A		